Return-to-Campus Guide

Health Screening & Travel Questionnaire
What WE Are Doing:

Requiring daily Health Screening for everyone going to the Institute campus

- The form asks questions that deal with what a person has been exposed to and their current health status.
  
  https://forms.ias.edu/form/health-screening

Requiring completion of a Travel Questionnaire for those returning/coming from other places

- The questionnaire asks questions about where a person has been and their current health status.
  
  https://forms.ias.edu/form/travel-questionnaire
Health Screening Form:

Please complete between 6am and 10am daily, including weekends if going to campus.
If All Answers Are Checked “No”:

You will be cleared and may go to campus that day.
If You Answer “Yes”:

To any of the first four questions, a box will pop up at the bottom asking for your contact information for follow up questions to determine if you can go to campus.
If You Answer “Yes” continued:

To the last question, you will be asked for your contact information and for details that elaborate where, when, and how you traveled.
Possible Results After Submission:

If all questions are answered “No”:
- You will be cleared to go to campus.

If any questions are answered “Yes”:
- The follow up questions must be answered.
- You will be contacted within 30 minutes and must wait before going to campus so that your case may be reviewed by the COVID-19 Response Team.
Travel Questionnaire:

This form should be completed by any IAS community member who has recently traveled and will return to campus.
Travel Questionnaire (cont.):

After completing and submitting the Travel Questionnaire, please wait to come to campus until the COVID-19 Response Team contacts you with clearance to return.

Date you returned or plan to return to the United States
mm/dd/yyyy

If you are unable to provide the date above, please explain why:

Please provide your Airline and Flight number (if known)

Date you returned or plan to return to campus
mm/dd/yyyy

If you are unable to provide the date above, please explain why:

Did you receive the influenza vaccine (i.e., flu shot) this season (fall 2019-winter 2020)?

☐ Yes
☐ No

Thank you for completing this form.

We ask that you NOT come to campus until you have been notified that your visit has been officially approved.

Submit

Additional Questions

Do you have any of the following symptoms of COVID-19? (fever, shortness of breath, cough, new loss of sense of smell or taste, chills, muscle pain, sore throat)?

☐ Yes
☐ No

Have you had close contact with a confirmed/probable COVID-19 case?

☐ Yes
☐ No

Have you had to self-quarantine?

☐ Yes
☐ No
What YOU Have To Do:

Before leaving home EACH DAY:

- Fill out the health screening form EVERY DAY, wait for clearance.
- Complete the Travel Questionnaire if you are returning from elsewhere (out of state/country).
- Please fill out forms completely and honestly so as to provide the most reliable information for consideration.

Once on Campus:

- Wear a mask according to current guidelines, always indoors in public areas and outdoors when social distancing is not possible.
- Maintain Social Distancing practices as best as possible.
- Be patient with others.
Frequently Asked Questions

**How often do I have to fill out the Health Screening Form?**
- The Health Screening form must be filled out any day you are planning to go to the Institute and no later than 10 am if you are planning to arrive later in the day.

**How far away do I need to travel to require the Travel Questionnaire?**
- Any time you leave the state of New Jersey, unless you live in a neighboring state and commute to campus.

**How long do I need to be away for the Travel Questionnaire to be required?**
- If you are outside of NJ for more than 24 hours, please complete the Travel Questionnaire.

**What modes of transportation would require the Travel Questionnaire?**
- If you are coming from out of state, then all modes of transportation require the Travel Questionnaire. If you are coming from in state, public modes of transportation (bus, train, etc.) require it.