Welcome to PCMI!

Whether you are a program participant, a lecturer, an organizer or a visitor, the information in this document is important to your PCMI experience.

Please take the time to read through it, and bring it to Park City for reference during the PCMI Summer Session.

If you have any additional questions, feel free to contact our office at pcmi@ias.edu.

Sincerely,

Dena Vigil, Program Officer

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How PCMI Works

There are six distinct programs:
- Graduate Summer School (GSS)
- Research Program in Mathematics (RP)
- Teacher Leadership Program (TLP)
- Undergraduate Faculty Program (UFP)
- Undergraduate Summer School (USS)
- Workshop on Rehumanizing Mathematics (two weeks)

Each program follows its own series of daily courses, lectures and seminars designed and delivered by leading experts in the field.

Interaction is also a key component of the PCMI Summer Session, and there will be many opportunities for you to interact with participants from all of the programs. To that end, most of the courses and seminars are open to all participants (except where noted on the daily schedule).

Cross Program Activities are offered two or three times each week in addition to the regular course schedule. Although your main focus will be your own program, you are strongly encouraged to take part in the Cross Program Activities. Some deal with educational issues and others deal with general mathematical content.

In addition to attending courses, seminars, and activities at PCMI, you should plan to take advantage of the Park City area and the diverse recreational and cultural opportunities it offers. Weekends are free of scheduled activities for this reason.
**Arrival & Check-in**

Participants attending the entire three weeks should plan to arrive in Park City on **Sunday, July 17**. It takes about 45 minutes to get to Park City after you land in Salt Lake City and board the shuttle. On July 17, shuttle buses between the airport and the Prospector will leave the airport every hour beginning at 11:00am and continuing until 11:00pm.

Pick up your ID badge and program materials at the PCMI registration desk in the Prospector Conference Center when you arrive.

Arriving after **July 17**, please consult the information box on the right to determine when and how to pick up your ID badge and program materials →

**Housing check-in:** Housing that was funded and arranged by PCMI is located at the Prospector Conference Center and in surrounding condo buildings that are managed by other companies. **You will receive your housing assignment in a separate email in late-June.**

**On July 17:** Check-in for ALL PCMI-funded housing, regardless of location (except for DoubleTree & Sheraton), is in the front lobby of the Prospector Conference Center. **After July 17,** refer to the instructions sent to you in your housing assignment email.

**At check-in,** you will need to present your personal credit card to cover any incidental charges or damages during your stay. Your credit card will not be charged if you do not incur any incidental charges or damages.

**Getting Around Park City**

**Walking** – Park City is a walking town, with a pedestrian walkway that winds from the Prospector Square neighborhood up to Main Street. The distance is about one mile.

Grocery stores and small eateries are located just a 10-minute walk from the Conference Center. Medical Services and a pharmacy are also located nearby.

**Public Transport – Park City Transit** is a free bus service that covers Park City and Kimball Junction all day and into the evening. Bus stops are located along the side and front of the Prospector Conference Center, and the main bus depot is located in town, one block behind Main Street. Buses leave every 10-15 minutes from any given stop. Schedules are available online at www.parkcitytransit.org.

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### Registration Schedule

**ID Badges and program materials can be picked up as follows at:**

**Prospector Lodge & Conference Center**

2175 Sidewinder Drive

Park City, Utah

**Sunday, July 17,** 11:00am to 8:00pm in the foyer near the Theater of the Prospector Conference Center building

**Mondays, July 18, July 25 and August 1,** starting at 8:00am through 5:00pm in the PCMI Summer Office located in the Theater Lounge North (near the swimming pool).

**All other days in the PCMI Office during posted office hours (see page 7)**
The Utah Transit Authority (UTA) operates bus service from Park City to Salt Lake City daily. See www.rideuta.com for schedule and cost.

Bicycle Rentals
Cole Sport, colesport.com, 800-345-2938
Jans, jans.com, 435-649-4949
Park City Bike Demos, parkcitybikedemos.com, 435-659-3991
White Pine Touring, whitepinetouring.com, 435-649-8710

Car Rentals
Enterprise Car Rental, 435-655-7277, 6585 N Landmark Dr, Park City, UT
Hertz Car Rental, 435-655-0868, located in the Sheraton Hotel

PCMI does not reimburse for rental cars.

IDENTIFICATION (ID) BADGES
ID badges are issued at registration and must be worn throughout the PCMI Summer Session, both for security and programmatic reasons. Your ID badge also functions as your ticket for meals provided by PCMI.

So be sure to wear your ID badge at all times.

THINGS TO KNOW

CHILD CARE
The following is for informational purposes ONLY. The Institute for Advanced Study and the IAS/Park City Mathematics Institute do not endorse or recommend any child care facility or provider.

Summer Camps & Child Care Services
Park City MARC, parkcity.org/departments/park-city-marc-recreation
Little Adventures Children’s Center, parkcitymountain.com/summer/camp.aspx

Babysitting Services
Guardian Angel Babysitters, guardianangelbaby.com
Mother Goose Child Care Services, mothergooseofutah.com
Park City Sitters, parkcitysitters.com

PCMI EVENT APP
Invitations to join the PCMI Event App will be emailed to all PCMI participants by June 30. The PCMI Event app is available through Whova. Join the app for up-to-date conference information.

WIRELESS NETWORK
Prospector Conference Center provides free high-speed internet throughout the conference center.
Note about streaming movies and playing games, etc.: **Downloading or streaming movies or other large files is discouraged at all times.** Bandwidth is limited. *If your usage ends up slowing down a network, you may be removed from the network by the administrator.*

**PRINTERS & SCANNERS**

Two printers will be available in the Conference Center for use by PCMI participants in the Coalition 3 room. The printers will be accessible via USB.

**LAUNDRY**

Many studios are not equipped with laundry machines. There are coin-operated laundry rooms at the Prospector Lodge & Conference Center. For those who need a Laundromat, Lolo’s Laundry Services is located at 1792 Bonanza Drive. Lolo’s also has “wash and fold” service for an extra fee.

**MEETING ROOMS**

Every effort is made to keep the meeting rooms at comfortable temperatures. However, we strongly suggest that you have a jacket with you in case the rooms are too cool for your comfort.

**CLOTHING**

Dress at PCMI is casual, although shirts and shoes must be worn in the Conference Center at all times. Bring appropriate layers of clothing to accommodate changing weather.

**MEDICAL CARE**

Bring an adequate supply of prescription medications that you take. The prescription container should be with you as well, in case of emergency. The Park City InstaCare is located within walking distance of the Prospector Conference Center at 1750 Sidewinder Drive; the telephone number is 1-435-649-7640.

**FITNESS**

The Silver Mountain Spa, located next door to the Prospector, is offering three-week memberships for $99.75 USD, a 5-visit punch card for $62.50 USD, or a 10-visit punch card for $125 USD, plus tax (punch cards are 50% off regular pricing) for PCMI Participants. The membership entitles you to full use of the facilities (including equipment, pools, sauna, hot tub). Stop by the Silver Mountain Spa’s front desk if you are interested in joining.

PCMI has sports equipment (volleyballs, soccer balls, discs, etc.) available for check-out to PCMI participants. Nearby, the City Park has a full range of outdoor courts and playing fields.

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**Mark your calendars!**

- **July 18** – PCMI Opening Dinner
- **July 26** – Pizza & Problem Solving
- **July 28** – Estimathon
- **August 2** – Screening of Secrets of the Surface at the Park City Library
- **August 4** – PCMI Closing Dinner

Additional activities TBD, please watch for announcements during the conference.
MAIL

You may receive mail at PCMI addressed exactly as follows. Mail must be addressed to “The Prospector” – any mail not addressed to “The Prospector” will be returned to the sender. It MUST be addressed like this:

For USPS Mail (Letters):
The Prospector
Attn: PCMI, Your Name
PO Box 681063
Park City, UT 84068

For FedEx, UPS, etc. (Packages):
The Prospector
Attn: PCMI, Your Name
2175 Sidewinder Dr.
Park City, UT 84060

Delivered mail and packages can be claimed at the Prospector Front Desk.

LIQUOR LAWS

The legal drinking age in the State of Utah is 21, regardless of whether you are in your own room or out in a public space.

Purchasing Alcohol:

Beer (5% ABV) may be purchased in grocery stores, but Utah Liquor Laws prevent the sale of hard liquor and wine anywhere other than in its state-run liquor stores.

Nearest State-run Liquor Stores:

460 Swede Alley, Park City, UT – 435-649-3293
1550 Snow Creek Drive, Park City UT – 435-615-8538

Financial Information

STIPEND CHECKS

Participants’ stipend checks for Undergraduate Summer School, Teacher Leadership Program and Workshop on Rehumanizing Mathematics will be issued at registration.

CASH

All participants should come to PCMI with any necessary cash, travelers checks, and ATM cards so that you have ready access to cash while you are at the PCMI Summer Session. There are numerous ATM machines throughout Park City that will accept ATM cards from major networks (such as Star or PLUS). Most charge a small fee per transaction.

Checks issued by IAS are not cashable at any bank in Park City—please be sure to come to Park City with the cash or access to cash that you will require during your stay.

Photographs

A professional photographer will spend several days at PCMI Summer Session, taking candid photos of participants to use in our publicity materials and reports to funders. Each participant is asked to sign a photo release form at Registration so that PCMI may use these professionally produced photos. (No profit will be made by PCMI on these photographs. They are used solely for reports, fundraising, and publicity materials.)
REIMBURSEMENTS

Reimbursement request forms for travel are available in the PCMI office. All requests must be supported by appropriate documentation, and all documents must be original receipts. Photocopies are not permissible.

Mileage driven (in lieu of airline travel) reimbursement: A printout of driving directions (from Google Maps or mapquest.com) that indicates the addresses of the starting point (your home) and the endpoint (Prospector Conference Center), explicitly stating the mileage between the two points, is required for reimbursement.

Processing: Requests will be processed after the Summer Session has ended. Reimbursement checks are issued by the Institute for Advanced Study in New Jersey and can take two to four weeks for processing.

Wire Transfer: Wire transfers are possible when paper checks are not an option for the participant. A handling fee of $20 USD will be deducted from any reimbursement that is sent via wire transfer. See PCMI Staff for the additional form to be completed for a wire transfer.

Note – You will need your bank’s wire information such as Bank Name, Address, and SWIFT code, and your own bank account number (IBAN) for the wire transfer form.

**IMPORTANT – Original documents are required for travel expense reimbursements.**

Library and Lecture Notes

A small library of topic appropriate books as well as books about mathematics education will be available to participants. Operated on the honor system, circulating books may be checked out with the PCMI staff, to be returned by 12:00 noon the next day. Some materials are non-circulating and must remain in the library at all times.

All registered participants receive lecture notes and other course materials free of charge; materials are distributed by the course Teaching Assistant. If extra copies are needed, please see the designated TA – he or she will place an order for more copies.

Lecture notes and problem sets for both the Undergraduate Summer School and the Graduate Summer School will be available to participants during the Summer Session on the PCMI website and the PCMI Event App.
**PCMI Housing**

PCMI-funded housing begins on Sunday, July 17, and ends on Saturday, August 6. **If you need housing before or after those dates, you must arrange and pay for it yourself.**

Funded participants will be housed at the Prospector Lodge and Conference Center and in the surrounding area. All assigned sleeping rooms will be within walking distance of the conference center or will be accessible by using the free Park City Transit bus.

Sheets and towels are provided, as are pots, pans and utensils. Housekeeping staff will clean the rooms at Prospector once a week. If you are staying at an off-site condo arranged by PCMI, housekeeping information will be given to you when you check in.

**NO Smoking:** **ALL rooms are NON-SMOKING;** a substantial fine ($250 USD) is levied for smoking in your unit or in the conference center building.

**Sharing rooms:** If you are sharing a room or multi-bedroom unit with roommate/s, someone may have to use the sofa-sleeper. Linens are provided for the sofa-sleeper. **Please be considerate of each other and rotate use of the sofa-sleeper at the time that clean linens are provided.**

**Incidental and personal charges:** For PCMI-funded housing, personal items and services can be charged to your room only after you make arrangements with your credit card at the Front Desk and agree to be responsible for all incidental room charges during your stay.

**Questions about housing assignments** before check-in should be directed to Dena Vigil of the PCMI Staff: dvigil@ias.edu.

Questions about, or problems with, housing after you check in should be directed to the Front Desk of the property at which you are staying.

**Pets / Service Dogs:** Animals other than service dogs are not allowed in any of the PCMI lodging properties or at the Conference Center. As defined by the ADA, a service dog has been trained to perform tasks or do work for the benefit of a person with a disability. The tasks or work the dog does must be directly related to the person’s disability.

**Food Service and Dinner Recommendations**

PCMI provides continental breakfast and catered lunch for all registered participants on days that PCMI is in session. Breakfast and lunch are considered an important part of the interaction that makes PCMI unique.

All lunches will have at least one vegetarian option and one meat-based option.
Continental breakfast and catered lunch are for registered participants ONLY. Family members and travelling companions should make alternative arrangements. Exceptions: the opening and closing dinners, to which family members are very welcome.

Your ID Badge doubles as your meal ticket and is required to be worn at all meals.

**BREAKFAST FOR REGISTERED PARTICIPANTS:** 7:30-8:30am located in the back foyer of the Prospector.

**LUNCH FOR REGISTERED PARTICIPANTS:** 12:00-1:00pm located in the Dining Tent (directly behind the Prospector).

**DINNER and WEEKEND MEALS:** Dinners and weekend meals are not provided by PCMI. A wide variety of restaurants and grocery stores are within walking distance of the Prospector Conference Center.

PCMI will host the following specials dinners:

**Opening Dinner will be Monday, July 18** at the Double Tree Hotel and the **Closing Dinner will be Thursday, August 4** in the Dining Tent at the Prospector. Families welcome.

**Pizza & Problem Solving on Tuesday, July 26** at 6:00pm in the Theater.

**Estimathon on Thursday, July 28** at 6:00pm in the Theater. Hoagies served.

**Departure Information**

PCMI's scheduled programming ends by 5:00pm on Friday, August 5. Checkout time for PCMI lodging is 10:00am on Saturday, August 6. Luggage may be stored at the Prospector Front Desk if your departure is scheduled for the afternoon or evening.

On August 6, there will be a shuttle bus leaving the Prospector for the airport every hour beginning at 3:00am and continuing until 2:00pm.

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