

Institute for Advanced Study Policy

Policy Title:	Payments to Members' Home Institutions	Issue date:	January 1, 2017
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Approval Authority:	CFO, COO		
Authority:	Director		
Responsible Office:	Comptroller's Office	Contact:	Comptroller's Office ECP Building compoff@ias.edu

POLICY STATEMENT

This policy provides guidance to faculty, staff and others with respect to the use payment of fellowship grants to a member's home institution.

REASON FOR POLICY

To set forth the requirements for payment of a fellowship award to a member's home institution.

SCOPE OF THIS POLICY

This policy is applicable to all schools, departments, and/or IAS staff involved in the payment to a home institution.

POLICY TEXT

The Institute for Advanced Study awards fellowship grants to its Visiting Members and Visiting Faculty. The Institute typically disburses these grants directly to the recipients. However, there are instances when the visitor requests that his/her award be sent to his/her home institution.

When an award is sent to a visitor's home institution, the Institute assumes that the award will be used for salary replacement. The Institute generally does not pay for benefits provided by the home institution, although requests for special arrangements may be addressed to the specific School to which the member is invited.

Facilities and Administrative Costs

As the visitor is required to be in residence at the Institute during the grant period, the Institute will be incurring academic and administrative overhead related to the visit. Therefore, this policy dictates that the Institute will not pay overhead to the home institution.